

To,

The Principal Secretary/Secretary/Commissioner,
Dealing with Minority Development Department,
Government of Assam, Andhra Pradesh, Maharashtra, Uttar Pradesh, Arunachal
Pradesh, Gujarat, Karnataka, Manipur, Mizoram, Bihar, Jharkhand, Chhattisgarh,
Odisha, Tripura, Meghalaya, Madhya Pradesh, Jammu and Kashmir, Kerala,
Uttarakhand, Haryana, Delhi, West Bengal, Rajasthan, Punjab, Sikkim, Andaman and
Nicobar.

Subject: Guidelines for the Baseline Survey

Sir,

I am directed to convey that as per the approval accorded by the competent authority for implementation of Multi-sectoral Development Programme (MsDP) during 12th Five Year Plan, a baseline survey should be done concurrently to establish the needs of blocks/towns targeted. The baseline survey is essential for assessing the needs of the targeted beneficiary under the scheme. The survey would also help in formulation of block/town level plan.

The survey should be done at two levels – (a). Village Level requirement of assets (b). Block/Town Level requirement of assets.

(a). The village level survey would consider the requirements of the minority area in the village in terms of the programmes of central government being implemented for rural development at the Village level such as Indra Avas Yojna, Aganwadi Centres, Drinking Water Sanitation Scheme, Schools, health Centres, Hostels in Schools Additional Classrooms etc.. Village level survey may be necessary in villages having atleast 25% minority population.

(b). The block level survey would consider the requirements which would cater the benefits to more than one village of the block like high school buildings, ITIs, Skill Training of minorities, block level health centre, hostels etc.

(c). The town level survey would be done for assessment of requirements of the minorities in the area of education – both general and technical.

The survey would also asses other non gap filling requirements for the minorities which is necessary for provision of basic amenities and upliftment of socio-economic status. The survey can also suggest some projects which can cater the needs of two or more minority concentration blocks.

A suggestive list of items to be covered by the survey is enclosed herewith. States/UTs may further modify to suit the local needs. The survey should be completed by Feb. 2014 and a copy of report should be sent to the Ministry immediately after the completion of the survey. States/UTs may engage a reputed agency for conduct of baseline survey. The cost of conducting the baseline survey would be covered under administrative expenses of MsDP and accordingly a proposal may be sent for release of funds.

Yours faithfully

(U.K. Sinha)

Under Secretary to the Government of India

Tel: 011-24364281

Tentative Performa for Base line survey

(a). Village Level Survey

- Name of the Village:
- Name of Block:
- Total population of the Village:
- Total population of the Minorities:
- Any specific feature of the Village:.....
- Name & mobile no. of the head of the Panchayat/Village:Mob:.....

Survey of Housing

- Total No. of households under BPL
- Total no. of households belonging to minorities under BPL in the village
- How many BPL families have been covered under IAY?
- How many BPL families will be covered under regular programme of IAY through Ministry of RD? during 12th Plan.
- What is the requirement of IAY houses under MsDP

ICDS Centers (AWC)

- How many AWC have been sanctioned under ICDS in the village.
- How many AWCs are situated in the minority concentration area of the village?
- Out of the AWCs for in minority concentration areas, how many are having own building?
- How many building are required for minority areas.
- Is land available for these buildings in the village?

Education (School Buildings)

- Total no. of Primary and Middle schools in the Village (State Separately).
- How many schools are required in the village as per norms of SSA.
- How many schools are going to be provided in the minority area under normal SSA scheme during 12th Plan?
- How many schools are needed under MsDP to fulfill the requirement?
- Is land available?
- Have the schools and the staff being already sanctioned by the State Govt.

Additional Classrooms

- How many schools required additional space for the students
- What is the number of students of that schools?
- Out of total students, how many from minority category.
- Is land available?

Health

- Total no. of health sub centre in the village?
- How many required for the village as per NRHM norms?
- Out of the health sub centers, how many are having own building.
- Is land available for these buildings in the village?

Drinking Water Facility

- How drinking water is made available for the villagers
- Is water supplied through pipe lines from a storage tank
- Total no. of normal and mark –II hand pumps available in the village
- Does the ground water contain impurities requiring special filtration (like arsenic)
- How safe drinking water can be made available to the villagers

Sanitations Facility

- How many households in minority area need toilets
- How many have been targeted under Total Sanitation Scheme
- What is the scope of community toilet

(b). Block Level Survey

- Name of Block:
- Total No. villages with atleast 25% minority population:
- Total population of the Block:
- Total population of the Minorities:
- Any specific feature of the Block:.....
*(baseline survey is to be done in these village only)
- Names of villages with atleast 25% minority population

Schools

- Total no. of High and Higher Secondary schools in the Block.
- How many of these schools have substantial minority population in the catchment area. Name these schools.
- How many schools are required in minority areas as per norms of RMSA.
- How many new schools are going to be provided in the minority area under RMSA scheme during 12th Plan?
- How many schools are needed under MsDP to fulfill the requirement?
- Is land available?
- Have the schools and the staff being already sanctioned by the State Govt.
- Is any hostel required (boys & girls).
- How many existing schools require additional classrooms for the students
- What is the number of students of that schools?
- Out of total students, how many from minority category.
- Is land available?

Health(PHCs and Block level hospital)

- How many PHCs/Block Level Hospital have been sanctioned under NRHM in the Block?
- Out of the sanctioned PHCs, how many have substantial minority population in catchment area. Name of these PHCs.
- Out of the PHCs in minority areas, how many are having own building?
- How many new buildings are required for PHCs minority areas.
- Is land available for these buildings in the block?
- Any infrastructure required for block level hospital in the block. Give details.

Skill Training

- How many ITIs and Polytechnic are running in the Block?
- Any ITI is required in the block (because the size of the block is very big or the present ITI is not sufficient to cater the requirement)?
- If any new trade are required to be added to the present ITI as per the local needs.
- What infrastructure is required?
- Is any hostel required (boys & girls) for ITIs/Polytechnics
- Names of potential trades for skill training of youth in the block.
- Names of good skill training centres in the block for the potential trades.

Income generating activities

- Main traditional occupations of minorities in the block/town.
- Approximate number of families of minorities depending on each of these occupations.
- Improvement/development required for each of these occupations.
- Any infrastructural support required to promote these occupations.

(c). Town Level Survey

- Name of the Town:
- Name of District:
- Total population of the Town:
- Total population of the Minorities in the Town:
- Any specific feature of the Town:.....

Education (School Buildings)

- Total no. of Primary, Middle and High/Higher Secondary schools in the town (State Separately).
- How many Primary, Middle and High/Higher Secondary schools are situated in the minority concentration area of the town?
- How many schools are required in minority areas as per norms of SSA & RMSA.
- How many schools are going to be provided in the minority area under SSA& RMSA scheme during 12th Plan?
- How many schools are needed under MsDP to fulfill the requirement?
- Is land available?
- Have the schools and the staff being already sanctioned by the State Govt.
- Is any hostel required in the (boys & girls).
- Is there any scope for skill training in the schools in the minority areas?

Skill Training

- How many ITIs and Polytechnic are running in the town?
- Any additional ITI is required in the town (because the size of the town is very big or the present ITI is not sufficient to cater the requirement)?
- If any new trade are required to be added to the present ITI as per the local needs.
- What infrastructure is required?
- Is any hostel required (boys & girls).
- Names of potential trades for skill training of youth in the town.
- Names of good skill training centres in the town for the potential trades.